



BUBBENHALL PARISH COUNCIL

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25 Calgary Close
Coombe Fields
Coventry
CV3 2AT

Minutes of the Bubbenhall Parish Council Meeting held in the Village Hall, Bubbenhall, on Tuesday, 7th November 2017

Draft minutes to be approved at 12th December 2017 meeting

Present:

Chair Cllr J Lucas	WCC Cllr W Redford
Vice Chair Cllr S Baker	WDC Cllr P Redford
Cllr J Shattock	WDC Cllr T Wright
Cllr S Haynes	
Cllr C Pilgrim	
Cllr B Powell	

1. Apologies for absence

Apologies received from Cllr W Nwachkwu

2. Declarations of interest and dispensations

No Declarations to report

3. Minutes of previous meeting on 10th October 2017.

Approved and signed by Chair

4. Matters arising:

- i. Overgrown footpath Home Close to Moat Close.
[Clerk to follow up the information provided by Cllr Powell regarding emergency plastic fencing.](#)
[Cllr Lucas to establish the ownership of the fence line and to arrange for confirmation in writing.](#)
- ii. Notice Board – Lower End
Cllr Lucas spoke to contractor regarding the completion of this work.
- iii. Moat Close Garages
Guttering – Cllr Baker will meet with Heritage to look the land behind the garages with a view to clearing the area to enable WDC to replace the guttering.
Cllr Lucas raised the situation with the garages. Cllr P Redford (WDC) explained that WDC will possibly be looking at the future of the garages owned by them. Cllr Powell asked whether all the garages are currently rented. [Cllr P Redford \(WDC\) to check this.](#)
- iv. Shed behind Village Hall
Any new keys required will be cut and handed over to the appropriate individuals. A list of key owners will be kept. [Cllr Lucas to arrange handover of keys](#)
- v. Preferred suppliers
To be carried over to next meeting
- vi. Footpaths
[Item 13.i from October 10th minutes. Cllr Lucas to provide clerk with Landowners names and addresses.](#)
[Clerk to follow up actions](#)

5. Highways:

Signed
Chair:

- i. Update
 - a. The 30mh speed sign at the top of Spring Hill has been repaired.
 - b. A speed check had been carried out in October. There were vehicles over the speed limit.
 - c. Cllr W Redford (WCC) reported the hedges by lay-by on A445 should now have been flailed.
 - d. Cllr Powell reported that he had observed that some potholes had different coloured markings and wondered if it signified a ranking. Cllr W Redford (WCC) said that pot holes were not ranked. Cllr T Wright (WDC) said that it was possible they were Severn Trent markings.

6. Local Plan:

- i. Update

Cllr Lucas and Cllr Shattock reported on the current situation. The barrister has stated the Judicial review against Warwick District Council Local Plan is not worth pursuing as it is unlikely that it will succeed unless a Judicial Review against the Coventry Local Plan is successful. There is a meeting tomorrow 8th November 2017 where this will be considered. Cllr Lucas is unable to attend the meeting. Cllr Powell asked if new money would be required for any further action. Cllr Lucas responded saying that the next step would be to look at the £1,000 that has already been offered.

7. Neighbourhood Plan:

- i. Update

Cllr Haynes reported that he has circulated the independent examination report for our Joint Neighbourhood Plan with Baginton to Parish Councillors There are 43 recommendations. The next meeting of the Joint Neighbourhood Plan - Steering Group will be held on Thursday 23rd November 2017 at 7:30pm where the report will be considered. Cllr Haynes asked that everyone involved with the development of the Plan should be congratulated and thanked for all their hard work.

The date for the referendum will depend on Warwick District Councils timetable. Polling stations will be required for the referendum using the same rules as @ a General Election. Warwick District Council will organise this. Cllr Lucas expressed thanks to Cllr Haynes and Cllr Shattock on behalf of the Parish Council.

8. Business from members of the public

- i. Dog fouling

Cllr Baker reported that she had been contacted by a resident concerning dog fouling. She has placed an item in the next Newsletter and will contact the dog warden regarding stickers etc.

[Cllr Baker to contact dog warden](#)
- ii. Parking in Lower End

[Cllr Lucas to raise this issue at the next Village Hall Committee meeting](#)

9. Planning

- i. **W/17/1729** - Land to the North and South of the A45(between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout. APPLICATION - Update on response

Cllr Shattock reported the technical drawings relating to the plans for two JLR buildings on the north side of Rowley Road had been previously seen at the JLR consultation in August.

There did not seem to be anything specific to object to so did not send a comment.

The website shows that Baginton PC supported by Stoneleigh and Ashow have vigorously objected to the whole development arguing that it was not the 'campus style' development initially promised by JLR.

Cllr Redford reported some of the issues raised by Baginton and Stoneleigh & Ashow Parish Councils were Lighting, height of buildings and planting. Warwick District Council are monitoring.

10. Youth Space & recreation ground

- i. Update

Cllr Baker reported she had not received the RoSPA report or invoice from Playsafety.

[Clerk to chase](#)

Cllr Haynes reported the artwork has now been completed and has been displayed.

[Cllr Haynes to arrange fixing](#)

11. Finance

- i. Financial report (payments schedule attached)

Two additional cheques were raised at the meeting.

Signed
Chair:

[Clerk to update Finance Report and update on website.](#)

Cheques at meeting were signed by Cllr Lucas and Cllr Baker

2018/19 Budget & budget capping

[Clerk & Chair to prepare a draft budget for December meeting](#)

12. Reports from meetings attended

None to report

13. Parish matters

i. Litter picking

Cllr Lucas reported that the funding request for hi vis vests for litter pickers had been rejected due to the very low cost involved. Cllr Lucas suggested that it might be a good idea to approach either Smiths Concrete or FCC for some new vests. This idea was supported by the Parish Councillors.

[Clerk to contact both Smith's concrete and FCC](#)

ii. Fly tipping

Cllr Powell reported that a number of tyres has been dumped on the right-hand side verge of Stoneleigh Road approaching Tantara Lodge.

[Clerk to report via WDC website](#)

14. Correspondence not dealt with in other items

None to report

Date of next meeting 12th December 2017

Signed
Chair: